


**TEACHING GUIDE**  
**CEREMONIAL AND NOBILIARY HISTORY**

**GRADO EN PROTOCOLO, ORGANIZACIÓN DE EVENTOS Y  
COMUNICACIÓN CORPORATIVA (INGLÉS)**

**ACADEMIC YEAR 2024-25**

Date: 01-07-2024



 **Q2803011B UNIVERSIDAD REY JUAN CARLOS**  
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I.-Subject Identification	
Type	FORMACIÓN BÁSICA
Teaching period	1 course, 1Q semester
Nº of credits	6
Language in wich the subject is taught	English

II.-Presentation
<p>The subject <b>Ceremonial and Nobiliary History</b> studies the foundations of the history of ceremonial and nobility from Antiquity to contemporary times with the aim of providing the theoretical framework and historical bases for the understanding of ceremonial and protocol acts today. Although it belongs to the History module, to understand the symbolic universe around precedence, rank, social spaces, royalty, power and territories, an anthropological perspective is incorporated into the historical approach of the course, which emphasizes the cultural dimension and comparative elements. This subject allows us to understand the interaction between power and ceremonial, the symbolic meaning of a wide range of rituals, and the historical evolution of ceremonial, etiquette and protocol.</p> <p>Since ancient times, in different cultures, rituals and ceremonials played a fundamental role in the articulation of societies, particularly in the configuration and representation of power and hierarchies and in the construction and transformation of the social order. In Medieval and Early Modern Europe, etiquette and ceremonial made visible the social and political preeminence of royalty and nobility in the courts, where each individual occupied a specific place, according to the proximity or distance to the source of power. Along the Early Modern Age, the nobility evolved towards a model of court nobility, in which honor, grace and mercy, the <i>cursus honorum</i> and the prestige of the lineage were linked in a particular way to the Crown. The military service gave way to a political and government service that could elevate certain families due to the ostentation of palatine positions and because of their proximity to the monarch. Through history, etiquette and ceremonial made visible the social preeminence and political privileges of the royalty and the nobility. Traditional social order was challenged by the French Revolution and its impact in the world. Ideals of equality, notions of citizenship and nation, and the development of the State, have transformed public rituals and ceremonies and provoked the emergence of a State protocol.</p> <p>The learning outcomes are the following:</p> <ul style="list-style-type: none"> <li>•Understand the historical and social importance of ceremonials.</li> <li>•Know the history of the ceremonial as a principle to understand the ceremonial acts today.</li> <li>•Know the origin of the current ceremonial, its uses, emblems and symbols, necessary knowledge in the organization of formal acts.</li> <li>•Understand the concept of nobility and its historical development.</li> <li>•Know the formation and development of noble corporations.</li> <li>•Learn about other ceremonials in our environment.</li> <li>•Learn the correct use of emblems and symbols.</li> </ul> <p><b>Contingency Plan.</b> Due to the situation produced by COVID-19, activities may be modified depending on what the health and university authorities allow. [PC] Adaptation of the activity according to the Contingency Plan.</p>

III.-Competences
Generic competences



CG2. Ability to apply knowledge to practice  
CG3. Ability to analyse, gather and summarise information and data  
CG4. Oral and written communication skills in the language of the degree  
CG5. Development of autonomous learning in the field of study  
CG9. Ability to gather, evaluate and interpret information from different sources  
CG13. Recognition of diversity and multiculturalism. Knowledge of other cultures and customs  
CG14. Critical-thinking and self-criticism skills  
CG15. Ability to coordinate, manage and motivate work teams in order to gain benefits and achieve results for other people  
CG16. Leadership, with a conscious and ongoing commitment to respond constructively to challenges, contributing towards their resolution with experience, knowledge and action  
CG17. Adequate knowledge of administrations, companies, institutions, government agencies and organisations in general, of the regulations and necessary procedures to carry out work and activities within the scope of protocol and official ceremonies  
CG18. Excellent oral and written communications skills for professional practice

**Specific competences**

CE1. Knowledge, implementation and use of techniques specific to protocol for all types of functions, and of the staging of institutional and business ceremonies, on a national and international level  
CE2. Knowledge of institutional and business protocol techniques, of the rules and practices, of the procedural strategies for the organisation of all types of functions, ceremonies and events  
CE3. Knowledge of the cultural and intercultural environment for the development of any protocol activity or event  
CE10. Acquire precise knowledge of government institutions  
CE27. Knowledge of diplomatic usage. How to manage and apply intercultural aspects to the organisation of an event and its communication  
CE44. Know and understand the historical and social significance of ceremonial acts in our culture and other cultures, and apply this knowledge to practice  
CE45. Knowledge of the creation and development of noble corporations and their application to functions and ceremonies



**IV.-Contents**

**IV.A.-Syllabus**

- Topic 1. Concepts.** Rituals and Ceremonies. Etiquette and Ceremonial in Protocol: a historical perspective. Emblems and Symbols. Power and Social Stratification.
- Topic 2. Rites, Ceremonies and Symbols in the Ancient World.** Egypt. Babylon. Persia. Greece.
- Topic 3. Power and Ceremonial in Ancient Rome.** Monarchy, Republic and Empire.
- Topic 4. Court Ceremonies and Royal Rituals in Byzantium.** Religion, Diplomacy and Empire.
- Topic 5. Nobility and Ceremonial in the Middle Ages.** Nobility Corporations: formation and development. Medieval Courts, Kingdoms and Empires.
- Topic 6. Nobility, Culture, and Social Distinction.** Lineage, Honour, and Privilege. Emblems and Symbols of Nobility.
- Topic 7. Court and Ceremonial in Early Modern Europe.** Castilian Court Ceremonies and the Burgundian Etiquette in the Spanish Monarchy. Versailles and the Court of Louis XIV in France.
- Topic 8. State and Ceremonial in the Contemporary Age.** Emergence and configuration of the State Protocol

**IV.B.-Training activities**

Type	Title
Reading	AF13. Autonomous work of the students [CP]
AF16. Academic tutorials. [CP]	Reading
AF1. Master class [CP]	AF8 and AF12. Team work. Students will do a research project to be submitted and presented orally to the class. [CP]
AF6, AF7 and AF10. Students will be required to do practical exercises, such as texts comments and class discussions about films and documentaries. [CP]	Reading
AF5 and AF7. Students can be required to write a review article. [CP]	AF11. Attendance to seminars, conferences and museums. Students can be asked to provide written exercises based on the activity. [CP]



V.-Student workload		
Lecture classes	36	
Practical classes/resolution of exercises, case studies, etc.	20	
Practical sessions in technological laboratories, hospitals, etc.	0	
Tests	4	
Academic tutorials	8	
Related activities: conferences, seminars, etc.	10	
Preparation of lecture classes	30	
Preparation of practices, exercises, cases studies work	36	
Test preparation	36	
Total student workload	180	
VI.-Methodology and academic programme		
Type	Period	Content
Week 1 to Week 15	Review articles. Students must follow the guidelines specified by the professor.	Work placements
Week 1 to Week 15	Practical exercises. Texts commentaries and class discussions about texts, films and documentaries. Students must follow the guidelines specified by the professor.	Week 1 to Week 15
Reading. Each topic includes required and optional readings.	Work placements	Week 1 to Week 15
Attendance to seminars and conferences and visits to museums and exhibitions.	Academic Tutorials	Week 1 to Week 15
Academic tutorials. Students will be able to ask the professor any questions not addressed in the classroom. They will be able to ask for bibliographical references and / or any other source of information related to the course. The instructor will supervise and give orientation to the class on each of the activities required. In order to organize a face-to-face tutoring, it is necessary to arrange the meeting in advance through the email in the Virtual Classroom. [CP]	Tests	Week 7 to Week 7
Written exam. Topics 1-4.	Master classes	Week 1 to Week 1



Presentation of the subject and the Teaching Guide.	Master classes	Week 1 to Week 15
The professor will present in lecture format the main contents of each topic of the course. Student participation in class is encouraged. The professor will present practical activities, respond to questions, give pointers on how to find further information, and promote open discussion.	Group work	Week 1 to Week 15
Group work. Students are required to do a project in teams. This academic project will be presented to the class. Students must follow the guidelines specified by the professor.	Tests	Week 15 to Week 15
Written exam. Topics 5-8.	Week 1 to Week 15	Working with treatises and descriptions of historical ceremonies, students will find the origin of the current protocol in the institutional, religious and social spheres.
Week 1 to Week 15	Using ceremonial conflicts throughout history, students must identify both their motivations and their impact on the subsequent development of this kind of ceremony throughout history.	Week 1 to Week 15



**VII.-Assessment methods**

**VII.A.-Assessment weighting**

**Continuous ordinary assessment:**

The distribution and characteristics of the assessment tests are those described below. Only in exceptional case and for special reasons may the teacher add changes to the Guide. These changes will require the prior consultation with the Subject Head and the prior and explicit authorisation of the Degree Programme Coordinator, who will notify the Vice-Rector's office in charge of Academic Affairs of the modifications made. In any case, the changes proposed must take into account the stipulations of the verified report. In order for these changes to take effect, they must be duly communicated at the start of the course to the students using Aula Virtual.

The combination of activities that are not re-assessable cannot exceed 50% of the subject grade and, in general, cannot have a minimum grade (except for the case of laboratory or clinical work placements, where duly justified), and tests which exceed 60% of the subject weighting cannot be added.

**Extraordinary assessment:** Students who do not manage to pass the ordinary assessment, or who did not attend, will be subject to completion of an extraordinary assessment to verify their acquisition of the skills established in the guide, only for activities that are re-assessable.

**Description of the tests for assessment and their weights.**

**Advance Assessment.** It will follow the general evaluation method.

**1.- Written exams.** 40 % of the final grade.

1.1 Written exam. Topics 1 to 4. Week 7. 20% of the final grade.

Possible formats: short or essay questions, or True / False test.

Minimum mark: 5. Revaluable in June. 20% of the final grade.

1.2 Written exam. Topics 5 to 8. Week 15.

Possible formats: short or essay questions, or True / False test.

Minimum mark: 5. Revaluable in June. 20% of the final grade.

**2. Group work.** 15% of the final grade.

Cumulative. Not revaluable in June.

**3. Oral presentations.** 10 % of the final grade.

Cumulative. Not revaluable in June.

**4. Practical exercises.** 25 % of the final grade.

Text comments, reviews, seminars, and other exercises that are carried out throughout the course.

Minimum mark: 4. Revaluable in June

**5. Qualified participation in class.** 10% of the final grade.

Cumulative. Not revaluable in June.

**VII.B. Assessment of students with an academic exemption**

Student who wish to opt for this assessment will have to get an academic exemption for the subject, which they will have to request from the Dean or Director of the Centre which teaches their course. An academic exemption may be granted where the subjects own characteristics allow for it.

Subject with the possibility of an exemption: Yes

**VII.C. Review of assessment tests**

In accordance with the exam appeal regulations of the Universidad Rey Juan Carlos.

**VII.D.-Students with a disability or special educational needs**





Curricular adaptations for students with a disability or special educational needs will be determined by the Disabled Students Support Department, in accordance with the regulations governing the Disabled Students Support service, approved by the Universidad Rey Juan Carlos Council, in order to guarantee equal opportunities, inclusive treatment, universal accessibility and a greater guarantee of academic success.

For this purpose, this Department will have to issue a curricular adaptation report, therefore students with disabilities or special educational needs must contact the Department to analyse the different alternatives together.

#### **VII.E.-Academic behaviour, academic integrity and honesty**

The Universidad Rey Juan Carlos is completely committed to the highest standards of academic integrity and honesty. Therefore, studying at the URJC means you accept and agree to the academic integrity and honesty values described in the University's Code of Ethics. In order to monitor this procedure, the University has Regulations on academic behaviour at the Universidad Rey Juan Carlos and uses different tools (anti-plagiarism, supervision?) which provides a collective assurance that these essential values are completely developed

## VII.-Bibliography

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Category	Profesor/a Ayudante Doctor/a
Academic qualifications	Doctor
Subject Coordinator	No
Academic tutorial timetable	Para consultar las tutorías póngase en contacto con el/la profesor/a a través de correo electrónico
Nº of Quinquenios	0
Nº of Sexenio	0
Nº period for technology transfer	0
Stretch Docentia	0
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<b>Academic qualifications</b>	Doctor
<b>Subject Coordinator</b>	Yes
<b>Academic tutorial timetable</b>	Para consultar las tutorias póngase en contacto con el/la profesor/a a través de correo electrónico
<b>Nº of Quinquenios</b>	5
<b>Nº of Sexenio</b>	4
<b>Nº period for technology transfer</b>	0
<b>Stretch Doctentia</b>	6

