

TEACHING GUIDE STATE INSTITUTIONS

GRADO EN PROTOCOLO, ORGANIZACIÓN DE EVENTOS Y COMUNICACIÓN CORPORATIVA (INGLÉS)

ACADEMIC YEAR 2024-25

Date: 01-07-2024



 **Q2803011B UNIVERSIDAD REY JUAN CARLOS**
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I.-Subject Identification	
Type	FORMACIÓN BÁSICA
Teaching period	1 course, 1Q semester
Nº of credits	6
Language in which the subject is taught	English

II.-Presentation
<p>The present module has as its primary goal allowing the student to familiarise with the political system to offer him an adequate reference frame in order to interpret the nature and functioning of the political administrative system and the political institutions. In order to achieve this, the following contents will be addressed:</p> <ul style="list-style-type: none"> •Study of the Spanish political system. The political systems of the autonomic regions. The municipal political system. The European Union political system. •Political Institutions. The study of Political Science institutions. Neo-institutionalism. <p>Thus, we find ourselves before a module of significant importance in the degree, for it will offer the student the intellectual keys for the adequate understanding of the political and social environment in the Spanish State, as well as the essential elements for the appropriate comprehension of legal aspects.</p> <p>Observations: Students must be aware of the current topics in Political Science and its scientific and general debates. Familiarisation with basic aspects of Political Sciences and political normative theory.</p> <p>Results of the learning process:</p> <ul style="list-style-type: none"> •Ability to apply concepts, theories and techniques for the elaboration of situation diagnosis. •Public service values incorporation to the design of professional tools: programmes, policies, etc. •Capacity to adapt the contents of each subject to the abilities and interests of personal learning. •Application of personal concepts of the different theories and approaches of Political Science to Institutional Analysis. •Analysis of how particular features of the structure of political systems affects the development of processes taking place in those political systems. •Analysis of public organisations as Institutions.

III.-Competences
<p>Generic competences</p> <p>CG3. Ability to analyse, gather and summarise information and data CG6. Planning and organisation skills CG9. Ability to gather, evaluate and interpret information from different sources CG14. Critical-thinking and self-criticism skills CG15. Ability to coordinate, manage and motivate work teams in order to gain benefits and achieve results for other people</p> <p>Specific competences</p> <p>CE3. Knowledge of the cultural and intercultural environment for the development of any protocol activity or event CE10. Acquire precise knowledge of government institutions CE11. Knowledge of the professional and business environment related to the practice of the profession</p>



IV.-Contents

IV.A.-Syllabus

I. PROCESS OF CONFIGURATION OF THE CONSTITUCIONAL STATE.

LESSON 1. THE STATE: PROCESS OF FORMATION, CONCEPT AND ELEMENTS.

1. The process of formation of the Modern State. 2. The State: concept and elements.

LESSON 2. BIRTH AND EVOLUTION OF THE CONSTITUTIONAL SYSTEM.

1. The birth of the Liberal State. 2. Evolution from Liberal State to Social and Democratic Constitutional State. Evolution of the State in present days.

II. THE SOURCES OF LAW IN THE SPANISH LEGAL SYSTEM.

LESSON 3. LEGAL SYSTEM AND SOURCES OF LAW.

1. Legal system and Sources of law: concept. 2. Principles for the organisation of sources of law.

LESSON 4. THE SPANISH CONSTITUTION AS A SOURCE OF LAW.

1. Concept of Constitution. 2. The Spanish Constitution as the supreme legal norm and as a source of law. 3. Contents and internal structure of the Constitution. 4. Typology of Constitutions: specific reference to 1978 Spanish Constitution. 5. The Constitutional Reform.

LESSON 5. THE SOURCES OF LAW IN THE SPANISH LEGAL SYSTEM.

1. Sources of Constitutional law. 2. External production sources. 3. Internal production sources

III. THE CONSTITUTIONAL STATE AND THE THEORY OF GOVERNMENT SYSTEMS.

LESSON 6. STATE FORMS AND GOVERNMENT FORMS.

1. Theory of Government forms (Bobbio). 2. Political Regimes: Democracy and autocracy. 3. Forms of head of State: Monarchy and Republic. 4. Territorial systems: Unitary State and Federal State. 5. Systems of Government: Presidential System. Parliamentary System. Assembly system.

IV. THE CONSTITUTIONAL ORGANS.

LESSON 7. THE CROWN.

1. Parliamentary Monarchy. 2. The Crown status. 3. The role of the king: functions. 4. Royal Assent and countersign.

LESSON 8. THE PARLIAMENT.

1. Nature and composition of the Parliament (Cortes Generales): bicameral system. 2. The legal status of the members of the Parliament. 3. Internal structure and functioning. 4. The functions of the Parliament.

LESSON 9. THE GOVERNMENT AND THE ADMINISTRATION.

1. The constitutional configuration of Government. 2. Composition of the Government. 3. The President of the Government. 4. Functions of the Government. 5. The caretaker government. 6. The Administration of the State. 7. The Council of State.

LESSON 10. THE JUDICIAL POWER.

1. Characterization of the Judiciary. The Judicial Power in 1978 Spanish Constitution. 2. The General Council of the Judicial Power.

LESSON 11. THE CONSTITUTIONAL COURT.

1. The Constitutional Court: general approach. 2. Nature of the Constitutional Court. 3. The Acts of the Constitutional Court. 4. The competences of the Constitutional Court.



V. THE AUTONOMIC STATE.

LESSON 12. THE AUTONOMIC STATE.

1. The autonomic Spanish model and its setting principles. 2. The Autonomic regions. 3. The Autonomic "Statutes". 4. The institutional organisation of the Autonomic Regions. 5. The competences of the Autonomic regions.

VI. THE SPANISH STATE AS A MEMBER OF THE INTERNATIONAL COMMUNITY.

LESSON 13. THE EUROPEAN UNION.

1. The opening of the State to supranational and international organisations. 2. The European Union and its institutions.

IV.B.-Training activities

Type	Title
Practical / resolution of exercises	Will be determined by the teacher responsible for the subject
Reading	Will be determined by the teacher responsible for the subject



V.-Student workload		
Lecture classes		40
Practical classes/resolution of exercises, case studies, etc.		15
Practical sessions in technological laboratories, hospitals, etc.		0
Tests		5
Academic tutorials		8
Related activities: conferences, seminars, etc.		10
Preparation of lecture classes		60
Preparation of practices, exercises, cases studies work		30
Test preparation		12
Total student workload		180
VI.-Methodology and academic programme		
Type	Period	Content
Other activities	Week 1 to Week 14	(AP) The teacher responsible for subject may have, throughout the semester in which the discipline, the need for the students carry out other activities such as participation in seminars, conducting readings, presentation of jobs, etc.
Master classes	Week 1 to Week 14	(AP) Explanation of the aspects and basic considerations of the Lessons that integrate the Programme.
Work placements	Week 1 to Week 14	AP). They will be specified throughout the semester in which the subject is taught by the teacher responsible for the discipline.
Tests	Week 1 to Week 18	(AP) They shall be determined by the teacher/teacher responsible for the subject throughout the semester in which the discipline is taught.
Academic Tutorials	Week 1 to Week 14	(AP). The academic tutorials will take place in the dates and times determined by the professor responsible for the module.



VII.-Assessment methods

VII.A.-Assessment weighting

Continuous ordinary assessment:

The distribution and characteristics of the assessment tests are those described below. Only in exceptional case and for special reasons may the teacher add changes to the Guide. These changes will require the prior consultation with the Subject Head and the prior and explicit authorisation of the Degree Programme Coordinator, who will notify the Vice-Rector's office in charge of Academic Affairs of the modifications made. In any case, the changes proposed must take into account the stipulations of the verified report. In order for these changes to take effect, they must be duly communicated at the start of the course to the students using Aula Virtual.

The combination of activities that are not re-assessable cannot exceed 50% of the subject grade and, in general, cannot have a minimum grade (except for the case of laboratory or clinical work placements, where duly justified), and tests which exceed 60% of the subject weighting cannot be added.

Extraordinary assessment: Students who do not manage to pass the ordinary assessment, or who did not attend, will be subject to completion of an extraordinary assessment to verify their acquisition of the skills established in the guide, only for activities that are re-assessable.

Description of the tests for assessment and their weights.

The following weighting will be applied in the final grade of the subject:

- a) Final written test: 40% of the final grade. Re-assessable in extraordinary call.
- b) Evaluation of individual or group written work: 30% of the final grade. Re-assessable in extraordinary call.
- c) Evaluation of practical tests (text comments, readings, ...): 30% of the final grade. Not re-assessable in extraordinary call.

These activities (written work and practical tests) will only be considered if the final written test is passed (minimum score: 5/10).

OBSERVATIONS. Without prejudice to the rights and duties of students codified in Estatuto del Estudiante, in Estatutos of Universidad Rey Juan Carlos and its internal rules, the student must attend to the following clarifications: **a) ORTOGRAPHY AND WRITING EXPRESSION.** In all the tests writing expression and grammar will be taken into account. Grammar mistakes, accentuation, punctuation or writing mistakes will penalize the final grade according to the criteria set by the professor in the beginning of the course. **b) PROJECTS.** Projects will be original. Whenever fragments of an author's work are used, they must be conveniently referenced. Its use cannot be indiscriminate. It is reminded that plagiarism is a crime. Accordingly proven, it will determine the failure of this module.

VII.B. Assessment of students with an academic exemption

Student who wish to opt for this assessment will have to get an academic exemption for the subject, which they will have to request from the Dean or Director of the Centre which teaches their course. An academic exemption may be granted where the subjects own characteristics allow for it.

Subject with the possibility of an exemption: Yes

VII.C. Review of assessment tests

In accordance with the exam appeal regulations of the Universidad Rey Juan Carlos.

VII.D.-Students with a disability or special educational needs



Curricular adaptations for students with a disability or special educational needs will be determined by the Disabled Students Support Department, in accordance with the regulations governing the Disabled Students Support service, approved by the Universidad Rey Juan Carlos Council, in order to guarantee equal opportunities, inclusive treatment, universal accessibility and a greater guarantee of academic success.

For this purpose, this Department will have to issue a curricular adaptation report, therefore students with disabilities or special educational needs must contact the Department to analyse the different alternatives together.

VII.E.-Academic behaviour, academic integrity and honesty

The Universidad Rey Juan Carlos is completely committed to the highest standards of academic integrity and honesty. Therefore, studying at the URJC means you accept and agree to the academic integrity and honesty values described in the University's Code of Ethics. In order to monitor this procedure, the University has Regulations on academic behaviour at the Universidad Rey Juan Carlos and uses different tools (anti-plagiarism, supervision?) which provides a collective assurance that these essential values are completely developed

VII.-Bibliography

Reference Generic

The manuals, monographs, doctrinal articles, and electronic resources recommended to study the subject will be determined by each teacher.

The following are recommended:

ÁLVAREZ CONDE, E., GARRIDO MAYOL, V., TUR AUSINA, R., *Derecho Constitucional*, Tecnos, Madrid (última edición).

CASTELLÁ ANDREU, J. M. (ed.), *Derecho Constitucional básico*, Huygens Editorial, Barcelona, 2021.

GONZÁLEZ-TREVIJANO, P.J., NÚÑEZ RIVERO, C., GOIG MARTÍNEZ, J.M., *El Estado autonómico español*, Dykinson, 2014, Madrid.

GONZÁLEZ TREVIJANO SÁNCHEZ, P.J., DE ESTEBAN, J., *Tratado de Derecho Constitucional*, Servicio de Publicaciones de la Facultad de Derecho de la Universidad Complutense, Madrid (última edición).

LÓPEZ GUERRA, L., *Introducción al Derecho Constitucional*, Tirant Lo Blanch, Valencia (última edición).

MERINO MERCHÁN, J.F., *Instituciones de Derecho Constitucional Español*, Ramón Carande, Madrid (última edición).

MERINO MERCHÁN, J.F., PÉREZ-UGENA COROMINA, M., VERA SANTOS, J.M., *Curso de Derecho Constitucional*, Tecnos, Madrid (última edición).

NAVAS CASTILLO, A., NAVAS CASTILLO, F., *El Estado de las Autonomías*. Dykinson, Madrid, 2018.

TORRES DEL MORAL, A., *Principios de Derecho Constitucional español*, Servicio de Publicaciones de la Universidad Complutense, Madrid (última edición).

Reference literature

CÁMARA VILLAR, G., LÓPEZ AGUILAR, J. F., BALAGUER CALLEJÓN, M. L. y MONTILLA MARTOS, J. A., BALAGUER CALLEJÓN, F., (coord.) *Manual de Derecho Constitucional*, Tecnos, Madrid (última edición).

FERNÁNDEZ DE CASADEVANTE ROMANI, C., (coord.) ; CARRERA HERNÁNDEZ, F.J., GARRIDO REBOLLEDO, V., GONZÁLEZ MARÍN, A. M., *Nociones básicas de Derecho de la Unión Europea*, Editorial Universitaria Ramón Areces, Madrid 2021.

LÓPEZ GUERRA, L., ESPÍN TEMPLADO, E., GARCÍA MORILLO, J., PÉREZ TREMPES, P., SATRÚSTEGUI, M., *Derecho Constitucional*, Tirant lo Blanch, Valencia (última edición).

MERINO MERCHÁN, J.F., *Regímenes históricos españoles*, Dilex, Madrid.

NAVAS CASTILLO, A., NAVAS CASTILLO, F., *El Estado Constitucional multinivel*, Dykinson, Madrid, 2016.

PÉREZ ROYO, J., CARRASCO DURÁN, M., *Curso de Derecho Constitucional*, Marcial Pons, Madrid, 2021.

SANTAOLALLA LOPEZ, F., *Derecho parlamentario español*, Dykinson, Madrid, 2019.



IX.-Lecturers/Teachers/Professors	
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Category	Profesor/a Ayudante Doctor/a
Academic qualifications	Doctor
Subject Coordinator	No
Academic tutorial timetable	Para consultar las tutorías póngase en contacto con el/la profesor/a a través de correo electrónico
Nº of Quinquenios	0
Nº of Sexenio	0
Nº period for technology transfer	0
Stretch Docentia	0
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Subject Coordinator	No
Academic tutorial timetable	Para consultar las tutorías póngase en contacto con el/la profesor/a a través de correo electrónico
Nº of Quinquenios	0
Nº of Sexenio	0
Nº period for technology transfer	0
Stretch Docentia	0

