

TEACHING GUIDE
SECOND LANGUAGE III: CHINESE

**GRADO EN PROTOCOLO, ORGANIZACIÓN DE EVENTOS Y
COMUNICACIÓN CORPORATIVA (INGLÉS)**

ACADEMIC YEAR 2024-25

Date: 01-07-2024



 **Q2803011B UNIVERSIDAD REY JUAN CARLOS**
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I.-Subject Identification	
Type	OBLIGATORIA
Teaching period	4 course, 2Q semester
Nº of credits	6
Language in wich the subject is taught	English

II.-Presentation
<p>SECOND LANGUAGE III: CHINESE has been designed as a continuation of Chinese II taught in year 3. The subject is therefore intended for students who passed the second level of the language. Its main objective is to gain an in-depth knowledge of Chinese phonology, morphology, lexicon, syntax and semantics. The course focuses on the phonetic aspects of the language as well as on the development of the four basic language skills: listening, reading, speaking and writing. It also provides further insight into Chinese culture. At the end of the course, students will have a broader vocabulary that will allow them to understand simple oral and written texts, talk about basic topics, communicate in everyday situations and express their views and feelings, and they will be able to use 250-350 Chinese characters.</p> <p>After completing the course, the students will acquire:</p> <ul style="list-style-type: none"> •Improvement of the four language skills: listening, reading, speaking and writing. Enhanced individual work and autonomous learning. Knowledge of Chinese culture. •Knowledge of Chinese phonetics, especially of the distinction between tones for listening and speaking. •Knowledge of Chinese writing up to 300 characters. Improved calligraphy. •Translation of simple oral and written texts. •Knowledge of grammar. •Ability to communicate in everyday situations and express views and feelings. •Knowledge of Chinese customs and different levels of formality reflected in the language to interact correctly in social environments.

III.-Competences
<p>Generic competences</p> <p>CG2. Ability to apply knowledge to practice CG3. Ability to analyse, gather and summarise information and data CG5. Development of autonomous learning in the field of study CG9. Ability to gather, evaluate and interpret information from different sources CG10. Decision-making and problem-solving skills CG12. Development of interpersonal skills CG13. Recognition of diversity and multiculturalism. Knowledge of other cultures and customs CG14. Critical-thinking and self-criticism skills CG15. Ability to coordinate, manage and motivate work teams in order to gain benefits and achieve results for other people CG16. Leadership, with a conscious and ongoing commitment to respond constructively to challenges, contributing towards their resolution with experience, knowledge and action</p> <p>Specific competences</p>



CE4. Knowledge of two foreign languages, English and Chinese or Russian, and ability to function in a highly globalised professional field

CE13. Ability to communicate different messages to all types of audiences, differentiating the information with accuracy

CE32. Ability to write a speech adapted to the protocol usage of an event or function, taking into account the necessary treatments and intercultural aspects of its integral organisation

CE33. Ability to write and present the report, project and/or analysis of a function or event

CE34. Ability to defend a project on the organisation of a function or event, both orally and in writing

CE38. Elaborate, write and produce oral and written texts in a second language. That is, have the necessary oral and written skills in a second language to take part in institutional and business functions or events. Ability to understand written texts and oral speeches in the second language. Oral and written understanding

CE40. Respect for sociocultural aspects, shown in the implicit and explicit communication of messages in a second language

IV.-Contents

IV.A.-Syllabus

Unit 1: Let me think about it and I'll tell you later

1.1 Grammatical contents:

- The interrogative sentence
- The adverb
- Pivotal sentences S + V1 + O/S + V2
- Reduplication of verbs

1.2 Communicative contents:

- Propose an activity
- Ask and give opinions

Unit 2: There were too many questions; I didn't finish all of them

2.1 Grammatical contents:

- Complements of result
- The preposition ""
- Ordinal numbers

2.2 Communicative contents:

- Talk on phone
- Talk about past experiences

Unit 3: Stop looking for your cell phone; it's on the desk

3.1 Grammatical contents:

- The imperative sentence "...../"
- The preposition ""

3.2 Communicative contents:

- Give orders
- Ask and express what is being done

3.3 Cultural contents:

- Chinese tea culture

Unit 4: He is three years older than me

4.1 Grammatical contents:

- A verb (phrase) used as an attributive modifier
- the ""sentence (1)
- the auxiliary verb ""

4.2 Communicative contents:

- Identify a person
- Ask and tell price
- Express age difference

Unit 5: You wear too little



5.1 Grammatical contents:

Complements of state
 the ""sentence (2)

5.2 Communicative contents:

Talk about habits
 Talk about time
 Express wishes

Unit 6: the door is open

6.1 Grammatical contents:

The aspect particle ""
 The rhetorical question "....."
 The preposition ""

6.2 Communicative contents:

Identify and describe people and places
 Locate people and places

Unit 7: have you seen that movie

7.1 Grammatical contents:

The aspect particle ""
 The pair of conjunctions "....."
 The complement of frequency ""

7.2 Communicative contents:

Describe experiences and the number of times something has been done
 Accept and reject a proposal

Unit 8: The new year is coming

8.1 Grammatical contents:

The structure "....."
 The structure "....."

8.2 Communicative contents:

Talk about plans
 Express an action for the immediate future
 Complain about something

IV.B.-Training activities

Type	Title
Reading	Reading of texts provided by the teacher
Practical / resolution of exercises	Practical sessions related with the topics studied.
Others	Oral presentation
Others	Written exam on the theoretical and practical content established in the teaching guide

V.-Student workload		
Lecture classes		25
Practical classes/resolution of exercises, case studies, etc.		25
Practical sessions in technological laboratories, hospitals, etc.		0
Tests		10
Academic tutorials		9
Related activities: conferences, seminars, etc.		9
Preparation of lecture classes		50
Preparation of practices, exercises, cases studies work		25
Test preparation		27
Total student workload		180
VI.-Methodology and academic programme		
Type	Period	Content
Master classes	Week 1 to Week 15	Lectures will have a theoreticalpractical approach to encourage active student participation. The teacher will explain the main contents of each topic, present practical activities, answer the questions asked, give directions on how to find additional information and promote open, critical and constructive debate.
Week 1 to Week 15	Documents, articles, manuals, audiovisual support content and other resources will be provided to work on the content of each topic, either for later discussion, or to expand and consolidate the knowledge of the subject The active participation of the student will be valued positively through the resolution of questions posed and the presentation of doubts.	Tests
Week 8 to Week 9	The students will have an oral test.	Academic Tutorials
Week 1 to Week 15	Students will be able to ask those questions that have not been solved during the lecture sessions, as well as request a more specific bibliography and / or any type of information related to the subject.	Group work



Week 11 to Week 15	Students will work in groups to prepare a script using the vocabulary, grammatical structures and expressions learned throughout the course and give the presentation in public.	Tests
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VII.-Assessment methods

VII.A.-Assessment weighting

Continuous ordinary assessment:

The distribution and characteristics of the assessment tests are those described below. Only in exceptional case and for special reasons may the teacher add changes to the Guide. These changes will require the prior consultation with the Subject Head and the prior and explicit authorisation of the Degree Programme Coordinator, who will notify the Vice-Rector's office in charge of Academic Affairs of the modifications made. In any case, the changes proposed must take into account the stipulations of the verified report. In order for these changes to take effect, they must be duly communicated at the start of the course to the students using Aula Virtual.

The combination of activities that are not re-assessable cannot exceed 50% of the subject grade and, in general, cannot have a minimum grade (except for the case of laboratory or clinical work placements, where duly justified), and tests which exceed 60% of the subject weighting cannot be added.

Extraordinary assessment: Students who do not manage to pass the ordinary assessment, or who did not attend, will be subject to completion of an extraordinary assessment to verify their acquisition of the skills established in the guide, only for activities that are re-assessable.

Description of the tests for assessment and their weights.

The assessment consists of:

1. CLASS ATTENDANCE: 10%. **Cannot be reassessed in extraordinary period.**
2. DELIVERY OF WRITING EXERCISES (CHINESE CHARACTERS). Minimum grade: no. Weighting: 10%. Period: after finishing each topic. **Cannot be reassessed in extraordinary period.**
3. ORAL TEST. Minimum grade: no. Weighting: 15%. **Cannot be reassessed in extraordinary period.**
4. PRESENTATION (script + oral presentation). Minimum grade: yes (5). Weighting: 25%. **Can be reassessed in extraordinary period.**
5. FINAL EXAM . Minimum grade: yes (5). Weighting: 40%. The exam will be done on the date established by the university in the ordinary call. **Can be reassessed in extraordinary period.**

VII.B. Assessment of students with an academic exemption

Student who wish to opt for this assessment will have to get an academic exemption for the subject, which they will have to request from the Dean or Director of the Centre which teaches their course. An academic exemption may be granted where the subjects own characteristics allow for it.

Subject with the possibility of an exemption: Yes

VII.C. Review of assessment tests

In accordance with the exam appeal regulations of the Universidad Rey Juan Carlos.

VII.D.-Students with a disability or special educational needs

Curricular adaptations for students with a disability or special educational needs will be determined by the Disabled Students Support Department, in accordance with the regulations governing the Disabled Students Support service, approved by the Universidad Rey Juan Carlos Council, in order to guarantee equal opportunities, inclusive treatment, universal accessibility and a greater guarantee of academic success.

For this purpose, this Department will have to issue a curricular adaptation report, therefore students with disabilities or special educational needs must contact the Department to analyse the different alternatives together.



VII.E.-Academic behaviour, academic integrity and honesty

The Universidad Rey Juan Carlos is completely committed to the highest standards of academic integrity and honesty. Therefore, studying at the URJC means you accept and agree to the academic integrity and honesty values described in the University's Code of Ethics. In order to monitor this procedure, the University has Regulations on academic behaviour at the Universidad Rey Juan Carlos and uses different tools (anti-plagiarism, supervision?) which provides a collective assurance that these essential values are completely developed

VII.-Bibliography
Referecense Generic
<p>Ceinos Arcones, P. (2021). <i>Todos los caracteres chinos (HSK 1-3)</i>. Madrid, España: Chinese Proficiency Test Spain Committee.</p> <p>Fisac, T. (2023). <i>Claves de la gramática china</i>. Bellaterra Edicions.</p> <p>Jiang. L. (Ed.) (2013). <i>Standard course HSK 2</i>. Beijing Language and Culture University Press.</p> <p>Jiang. L. (Ed.) (2013). <i>Standard course HSK 2- workbook</i>. Beijing Language and Culture University Press.</p> <p>Liu, YL., Ma, JF., Zhao, GC., Fu, YH., Hu, ZY., Li, PZ., Li, YN., L, YM., Guo, R., Hou, JY., Li, XJ., Wang, LJ., Zhang, HC.,. Yang, JZ., Zhao, Y., Wu, YY., Wang, XS., Zhang, XL., Liu, LX.,... Bai, BB. (2022). <i>Estánderes internacionales de los niveles de la lengua china</i>. Boadilla del Monde, Madrid: Ediciones Tutor.</p> <p>Yan, L. y Fu, XQ. (2024). <i>Fundamentos y guía práctica para la traducción chino-castellano</i>. Zaragoza, España: Prensa de la Universidad de Zaragoza.</p>
Reference literature
<p>Ceinos Arcones, P. (2021). <i>Todos los caracteres chinos HSK1-3</i>. Chinese Proficiency Test Spain Committee.</p> <p>Yip P-Ch. y Rimmington D. (2015). <i>Gramática de la lengua china</i>. Cátedra Lingüística.</p> <p>VV.AA.(2006). <i>Conocimientos comunes de la historia China</i>. Sinolingua.</p> <p>VV.AA.(2006). <i>Conocimientos comunes de la cultura China</i>. Sinolingua.</p> <p>VV.AA. (2015), <i>La gramática básica del chino-Teoría y Práctica</i>. Adeli Ediciones.</p> <p>Zhu, S. (2016). <i>Trescientos poemas de la dinastía Tang</i>. Catedra Letras Universales</p> <p>Aprende chino con Xiaoqing: https://www.youtube.com/channel/UCMApeNbKHZKZn8eXj-x-mwA</p> <p>Learn Chinese for Beginners: HSK 1 Vocabulary & Sentences - Full HSK 1 Word List & Lessons: https://www.youtube.com/watch?v=ln40scSjqco&t=110s</p> <p>Chinese HSK 2 Vocabulary & Sentences - Full HSK 2 Word List & Lessons Beginner</p> <p>Chinese: https://www.youtube.com/watch?v=ttmqMaoMdVw</p> <p>Chinese Plus: https://www.chineseplus.net/?lang=es</p>

IX.-Lecturers/Teachers/Professors	
Lecturer/teacher/professor's name	XIAOQING ZHOU LIAN
E-mail address	xiaoqing.zhou@urjc.es
Department/field	Filología Extranjera, Traducción e Interpretación
Category	Profesor/a Ayudante Doctor/a
Academic qualifications	Doctor
Subject Coordinator	Yes
Academic tutorial timetable	Para consultar las tutorías póngase en contacto con el/la profesor/a a través de correo electrónico
Nº of Quinquenios	3
Nº of Sexenio	0
Nº period for technology transfer	0
Stretch Docentia	2



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