

**TEACHING GUIDE**  
**SECOND LANGUAGE I: RUSSIAN**

**GRADO EN PROTOCOLO, ORGANIZACIÓN DE EVENTOS Y  
COMUNICACIÓN CORPORATIVA (INGLÉS)**

**ACADEMIC YEAR 2024-25**

Date: 30-06-2024



 **Q2803011B UNIVERSIDAD REY JUAN CARLOS**  
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I.-Subject Identification	
Type	OBLIGATORIA
Teaching period	2 course, 1Q semester
Nº of credits	6
Language in wich the subject is taught	English

II.-Presentation
<p>"SECOND LANGUAGE I: RUSSIAN" is the introductory course in Russian as a foreign language, which focuses on the four language skills improvement (writing, speaking, listening and reading). "Russian I" is aimed at students without previous knowledge of this language. The aim of this course is to train students in the basics of the Russian language according to the Common European Framework of Reference (A1.1).</p> <p>Students will develop all four language skills: speaking, writing, listening and reading. The course provides the necessary basic knowledge of phonetics, morphology, syntax, and semantics. Throughout the Russian I course students will learn everything they need to have an overview of phonetics. This block includes practical exercises that will help students to pronounce correctly and feel comfortable speaking in this language. As for grammatical content, students will study the conjugation of regular and irregular verbs in the present tense, the use of four grammatical cases, namely the nominative and the prepositional. At the end of the course students will be able to construct enunciative and interrogative, personal and impersonal sentences.</p> <p>During the course, the topics necessary for basic communicative acts such as greeting, saying goodbye, introducing oneself and others, asking for and giving information, etc. will be covered. At the end of the course, students will be able to hold a conversation with an interlocutor who speaks slowly and clearly on topics previously studied.</p> <p>In addition to language learning, students will be exposed to different aspects of Russian culture which will help them to better understand and correctly interpret the use of the language. Course materials include excerpts and scenes from Russian films, TV programmes and songs.</p>

III.-Competences
Generic competences
Specific competences



## IV.-Contents

### IV.A.-Syllabus

Cyrillic alphabet (typographic and handwritten).

Phonetics:

Vowels, consonants and consonant groups

Vowel reduction. The accent.

Intonation in declarative and interrogative sentences

Phonetic exercises

Grammatical contents:

The noun

The gender of nouns. Formation of the plural.

The declensions.

The formation and main uses of:

- Nominative case;
- Prepositive case;
- of place;
- of time;
- of argument.

The pronoun

Declension and use of personal pronouns in the nominative, accusative and genitive

Interrogative pronouns (, )

Possessive pronouns in the nominative case: singular and plural

interrogative possessive pronoun ( )

Demonstrative pronouns (, ...)

The verb

The infinitive

Formation of the Present. Absence of the verb "ser" in the Present.

Expression of possession (" ")

Irregular and mixed conjugation verbs

Reflexive verbs; training and main uses

The numeral

- Cardinal numbers (up to 100)

The adverb

- Types of adverbs: demonstrative (, , , , ) place, time, manner, measure and degree

- Interrogative adverbs (, , , , )

Adjective

Training in singular and plural.

Main uses.

Pronouns «, »

Auxiliary parts of the sentence

- Conjunctions and conjunctive words:

- Copulative conjunctions:

- Disjunctive conjunctions: , ,

- Prepositions: , ,

Syntax

- Order of words in a sentence;

- Simple sentence

- Negation phrase

- Interrogative sentences

Sentence composed with the conjunction "a, »

#### Functional contents

- Greeting, saying goodbye, apologising and thanking.



- Introducing oneself
- Asking about profession
- Asking about and indicating hobbies
- Asking about and indicating possessions
- Asking for and giving information about the location of a person or an object
- Talking about past actions
- Asking about personal circumstances (family, place of work or place of residence)
- Asking and giving information about days
- Talking about hobbies and likes and dislikes
- Asking and giving information about the weather

**IV.B.-Training activities**

Type	Title
During the course students will have to write two essays: - My family; - My life then and now	Reading
Students will have to read different graduated texts in order to understand the usage of the learnt grammar structures	Different audiovisual materials will be used during the course (songs, educational videos, etc.)
In class, different practices will be carried out with the aim of monitoring the knowledge acquired, in particular, dictations, individual exercises with a grammatical and lexical content and activities aimed at developing the students' communicative skills.	Assistance and active participation in the training process



V.-Student workload		
Lecture classes	24	
Practical classes/resolution of exercises, case studies, etc.	30	
Practical sessions in technological laboratories, hospitals, etc.	0	
Tests	6	
Academic tutorials	10	
Related activities: conferences, seminars, etc.	8	
Preparation of lecture classes	40	
Preparation of practices, exercises, cases studies work	40	
Test preparation	22	
Total student workload	180	
VI.-Methodology and academic programme		
Type	Period	Content
Work placements	Week 1 to Week 15	Students will have to participate actively in class by implementation of activities proposed by the teacher (dialogues, debates, resolution of exercises) individually or in a group and by presentation of projects and tasks. The teacher will offer different activities, whose objective will be the development of different language skills.
Reading	Week 1 to Week 15	Students will have to read adapted texts, the reading of which will help in the process of acquiring the necessary skills. In class students will discuss the content of readings and do related exercises.
Master classes	Week 1 to Week 15	Classes will have a theoretical and practical focus to encourage active participation of students. The phonetic, morphological, lexical and grammatical contents defined in the course programme will be explained. The teacher will propose different practical activities, answer questions, give indications on how to find additional information and will promote open, critical and constructive debate. The active participation of the student will be valued positively.



Academic Tutorials	Week 1 to Week 16	Students may ask questions that could not have been resolved in class, request additional bibliography and/or any kind of information related to the course.
Work placements	Week 6 to Week 16	Students will have to prepare two essays. The use of automatic translators is prohibited. The use of such tools leads to the suspension of the task. The essays will be handwritten and timely submitted through the Aula Virtual.
Reading	Week 8 to Week 16	Students will have to prepare a summary of the text, expose it to the teacher and answer related questions.
Tests	Week 16 to Week 16	Oral test aimed to assess the use of knowledge acquired during the course. It will take place during the ordinary assessment period according to the academic calendar.
Tests	Week 16 to Week 16	The final written exam. It will take place during the ordinary assessment period according to the academic calendar.



**VII.-Assessment methods**

**VII.A.-Assessment weighting**

**Continuous ordinary assessment:**

The distribution and characteristics of the assessment tests are those described below. Only in exceptional case and for special reasons may the teacher add changes to the Guide. These changes will require the prior consultation with the Subject Head and the prior and explicit authorisation of the Degree Programme Coordinator, who will notify the Vice-Rector's office in charge of Academic Affairs of the modifications made. In any case, the changes proposed must take into account the stipulations of the verified report. In order for these changes to take effect, they must be duly communicated at the start of the course to the students using Aula Virtual.

The combination of activities that are not re-assessable cannot exceed 50% of the subject grade and, in general, cannot have a minimum grade (except for the case of laboratory or clinical work placements, where duly justified), and tests which exceed 60% of the subject weighting cannot be added.

**Extraordinary assessment:** Students who do not manage to pass the ordinary assessment, or who did not attend, will be subject to completion of an extraordinary assessment to verify their acquisition of the skills established in the guide, only for activities that are re-assessable.

**Description of the tests for assessment and their weights.**





**The course evaluation system consists of several activities:**

**1. Written exam (30% of the final grade). Minimum grade required (5 out of 10).**

The written exam will take place during the ordinary assessment period according to the academic calendar.

The detailed information regarding the final written exam will be given at the beginning of the academic year.

In order to pass the final exam and the course, it is compulsory to score at least **5 points out of 10**. If the exam is failed, the student will have a possibility to repeat it during the period of extraordinary assessment.

**2. Oral exam (20% of the final mark). Minimum grade required (5 out of 10).**

The oral exam will take place during the ordinary assessment period according to the academic calendar.

The detailed information regarding the final written exam will be given at the beginning of the academic year.

In order to pass the final exam and the course, it is compulsory to score at least **5 points out of 10**. If the exam is failed, the student will have a possibility to repeat it in June.

**3. Essays (20% of the final grade). Minimum grade required (5 out of 10)**

The subjects of the essays: 1) My family; 2) My favorite hobbies

Minimum word count: 80 - 100

The essays shall be handwritten and they have to be original (written entirely by a student). *The use of automatic translation tools is forbidden*. If the use of such programs is detected, the work will be evaluated with a 0. **Submissions made after the deadline will be penalized with 2 points** (the maximum mark in such a way would be an 8).

The submission of the essays will be done through the Aula Virtual.

**4. Reading (15% of the final grade). Minimum grade required (5 out of 10)**

The student will have to present the summary of a previously read text and answer the teacher's questions about the content of the text or the subject related to the text.

The text will be proposed by the teacher. Students may present the summary in academic tutorials.

**Submissions made after the deadline will be penalized with 2 points** (the maximum mark in such a way would be an 8).

**5. Attendance and active participation in class (15% of the final grade). CANNOT BE REASSESSED during the period of extraordinary assessment**

**IMPORTANT**

In order for a student to pass the course, it is required that the average of all grades reaches at least 5 points out of 10 (according to the percentages given above).

If the mark obtained in one of the activities, to pass which a minimum mark is required, is less than 5, the activity and the subject are suspended. In case the score of this activity will appear as the final score of the course without the continuous assessment part being added.

**VII.B. Assessment of students with an academic exemption**

Student who wish to opt for this assessment will have to get an academic exemption for the subject, which they will have to request from the Dean or Director of the Centre which teaches their course. An academic exemption may be granted where the subject's own characteristics allow for it.

Subject with the possibility of an exemption: Yes

**VII.C. Review of assessment tests**

In accordance with the exam appeal regulations of the Universidad Rey Juan Carlos.

**VII.D.-Students with a disability or special educational needs**

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Curricular adaptations for students with a disability or special educational needs will be determined by the Disabled Students Support Department, in accordance with the regulations governing the Disabled Students Support service, approved by the Universidad Rey Juan Carlos Council, in order to guarantee equal opportunities, inclusive treatment, universal accessibility and a greater guarantee of academic success.

For this purpose, this Department will have to issue a curricular adaptation report, therefore students with disabilities or special educational needs must contact the Department to analyse the different alternatives together.

#### **VII.E.-Academic behaviour, academic integrity and honesty**

The Universidad Rey Juan Carlos is completely committed to the highest standards of academic integrity and honesty. Therefore, studying at the URJC means you accept and agree to the academic integrity and honesty values described in the University's Code of Ethics. In order to monitor this procedure, the University has Regulations on academic behaviour at the Universidad Rey Juan Carlos and uses different tools (anti-plagiarism, supervision?) which provides a collective assurance that these essential values are completely developed

VII.-Bibliography	
<b>Referecense Generic</b>	
<p><b>Text book:</b>            Sánchez Puíg, M., Drosdov Díez, T., Pérez Molero, P., Rojlenco, A., Statsyuk, V., Usiatínskaya, I. (2008). Curso Completo de Lengua Rusa (Vol. I) Nivel básico, Ediciones hispano-eslavas, ISBN (13): 978-84-935777-8-0</p>	
<b>Reference literature</b>	
<p><b>Complementary reference:</b>            Bibliografía complementaria            Noguera, V., Merechénkova, A., Moskovskaya, M. (2011) Gramática práctica de la lengua rusa (A1-A2), Ediciones Herder, ISBN: 978-84-254-2858-6            Diccionarios básicos:            Diccionario Gem Ruso-Español, Editorial Collins (España), 2013, 448 p.            Diccionario online español-ruso (gratis): <a href="http://www.diccionario.ru/cgi-bin/dic.cgi?l=es#.V2wHYqJoDCM">http://www.diccionario.ru/cgi-bin/dic.cgi?l=es#.V2wHYqJoDCM</a>            Recursos complementarios:            Página web dedicada al aprendizaje del idioma ruso (nivel elemental): <a href="http://www.rus-on-line.ru/menu01.html">http://www.rus-on-line.ru/menu01.html</a>            Página web dedicada al aprendizaje del idioma ruso (interactiva, contiene vídeos, ejercicios y normas gramaticales): <a href="https://www.irlc.msu.ru/irlc_projects/speak-russian/time_new/esp/course/">https://www.irlc.msu.ru/irlc_projects/speak-russian/time_new/esp/course/</a>            Conjugación de los verbos rusos: <a href="http://masterrussian.com/verbs/conjugations.htm">http://masterrussian.com/verbs/conjugations.htm</a>            Audio-curso recomendado:            Michel Thomas method, enlace al método: <a href="http://www.michelthomas.com/learn-russian.php">http://www.michelthomas.com/learn-russian.php</a></p> <p><b>Dictionaries:</b>            Diccionario Gem Ruso-Español, Editorial Collins (España), 2013, 448 p. ISBN: 9788425351976            Diccionario POCKET Ruso - Español / Español - Ruso, Herder, 2005, 800 p. ISBN: 9788425423765            Diccionario online español-ruso (gratis): <a href="http://www.diccionario.ru/cgi-bin/dic.cgi?l=es#.V2wHYqJoDCM">http://www.diccionario.ru/cgi-bin/dic.cgi?l=es#.V2wHYqJoDCM</a></p> <p><b>Other references:</b>            Página web dedicada al aprendizaje del idioma ruso (nivel elemental): <a href="http://www.rus-on-line.ru/menu01.html">http://www.rus-on-line.ru/menu01.html</a>            Página web dedicada al aprendizaje del idioma ruso (interactiva, contiene vídeos, ejercicios y normas gramaticales): <a href="https://www.irlc.msu.ru/irlc_projects/speak-russian/time_new/esp/course/">https://www.irlc.msu.ru/irlc_projects/speak-russian/time_new/esp/course/</a>            Conjugación de los verbos rusos: <a href="http://masterrussian.com/verbs/conjugations.htm">http://masterrussian.com/verbs/conjugations.htm</a></p> <p><b>Recomended audio-course:</b>            Michel Thomas method, enlace al método: <a href="http://www.michelthomas.com/learn-russian.php">http://www.michelthomas.com/learn-russian.php</a></p>	

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IX.-Lecturers/Teachers/Professors	
<b>Lecturer/teacher/professor´s name</b>	RENA GAFAROVA ZAHRABOVA
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<b>Category</b>	Profesor/a Ayudante Doctor/a
<b>Academic qualifications</b>	Doctor
<b>Subject Coordinator</b>	Yes
<b>Academic tutorial timetable</b>	Para consultar las tutorías póngase en contacto con el/la profesor/a a través de correo electrónico

<b>Nº of Quinquenios</b>	2
<b>Nº of Sexenio</b>	0
<b>Nº period for technology transfer</b>	0
<b>Stretch Docentia</b>	0
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<b>Category</b>	Profesor/a Ayudante Doctor/a
<b>Academic qualifications</b>	Doctor
<b>Subject Coordinator</b>	No
<b>Academic tutorial timetable</b>	Para consultar las tutorias póngase en contacto con el/la profesor/a a través de correo electrónico
<b>Nº of Quinquenios</b>	0
<b>Nº of Sexenio</b>	0
<b>Nº period for technology transfer</b>	0
<b>Stretch Docentia</b>	0

